

Landlord Symposium

# **HCV Landlord Symposium Toolkit**

https://www.hudexchange.info/programs/public-housing/hcv-landlord-symposium-toolkit/



Home > Programs > Public Housing and Voucher Programs > HCV Landlord Symposium Toolkit

## **HCV Landlord Symposium Toolkit**

The purpose of the HCV Landlord Symposium toolkit is to provide tools to Public Housing Authorities (PHAs) that they can use while planning a Housing Choice Voucher (HCV) Landlord Symposium to educate landlords, strengthen existing partnerships, and recruit new landlords for their HCV Programs.

View additional HCV Landlord Resources.



#### How to Use this Toolkit

The HCV Landlord Symposium Toolkit contains resources to make planning a symposium easier, including step-by-step instructions on planning the event, what types of materials and marketing to use, what to consider when designing the agenda, and how to evaluate the effectiveness of the symposium.

The toolkit provides basic materials that can be tailored for each community. In order to get the most out of this toolkit, you should:

- · View the tutorial video and slides
- · Read through the guide

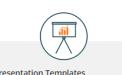
Then when you're ready, go back to the beginning of the guide and start planning!

/iew the Landlord Symposium Toolkit Guide

View the Tutorial Video Slides

### **HCV Landlord Symposium Templates**





### Presentation Templates

- General Presentation
- HUD-VASH Focus Presentation
- EHV Focus Presentation



- Event Flyer
- Event Tweets
- Invitation Email
- · Registration Confirmation Email
- Event Reminder Email
- Sign-in Form Comment Card

# **HCV Landlord Symposium Toolkit**

## **Landlord Symposium Event Framework** This framework will guide you in the decisions that need to be made throughout the planning process. WHO IS THE TARGET AUDIENCE? WHO WILL PRESENT? WHAT WILL BE PRESENTED? HOW WILL THE INFORMATION BE DELIVERED? WHY IS THIS IMPORTANT? WHERE WILL THE **EVENT TAKE** PLACE? WHEN WILL THE **EVENT TAKE** PLACE?

DAY OF EVENT

LOGISTICS



# Insert Your Public Housing Authority Here Housing Choice Voucher

## Landlord Symposium

Insert Weekday, Month, Day, Year Here

Insert Start Time - End Time Here

Insert Location Here Housing Choice Voucher (HCV) Program Overview Insert Start Time - End Time Here

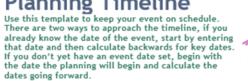
This session is designed to provide basic information fo landlords and property owners who are interested in learning the basics of the HCV Program.

HCV and Housing Authority Updates
Insert Start Time - End Time Here
This session will cover recent changes in the HCV progrand to share upcoming changes.

Headline Topic
Insert Start Time - End Time Here
This session will share relevant information

Questions and Answers (Q&A)
Insert Start Time - End Time Here
This is a chance to ask questions and to provide feedba
the Housing Authority.

Landlord Symposium Planning Timeline



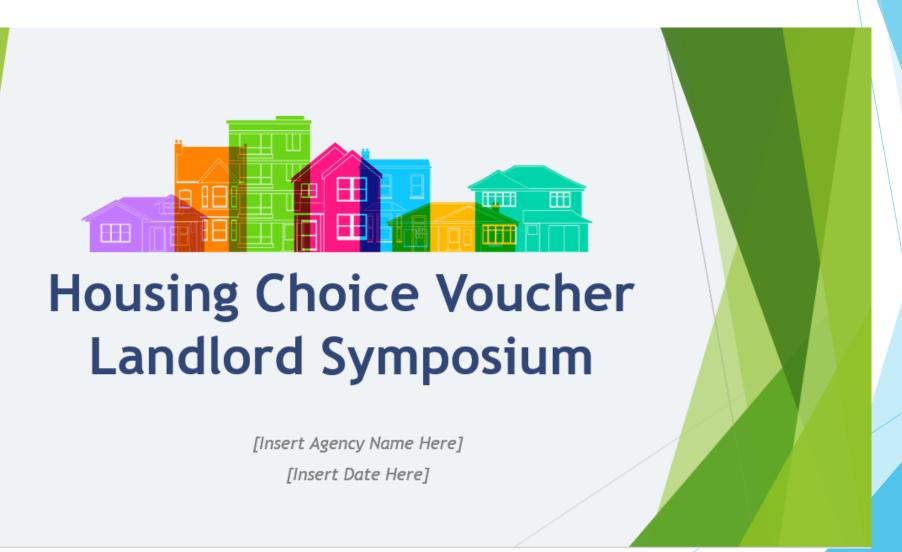


90 Days Prior to Event	Date:	
Confirm Venue and speakers Begin materials development		
60-45 Days Prior to Event	Date:	
Begin Marketing		
14 days Prior to Event	Date:	
Finalize materials		
10 Days Prior to Event Confirm speakers and room availability	Date:	
4.5		
1 Day Prior to Event Conduct Event	Date:	
5 Days After Event	Date:	
a romania		

Insert PHA Logo Here

Questions? Comments? Contact: insert contact email here

# **HCV Landlord Symposium Toolkit**



# Advertising

- Flyers (banks, HRA offices)
- Email invitations
  - Directly to Landlords
  - To partner agencies
  - To County board
  - To Senator and Representatives
- Newspaper article
- Radio ads
- Facebook posts



## Douglas County HRA

# Housing Choice Voucher Landlord Symposium

Tuesday, September 10<sup>th</sup>, 2024

8:30am-12:00pm

Viking Bank Alexandria, MN

4277 Dakota St. Alexandria, MN 56308

### Agenda:

- Housing Choice Voucher (HCV) Program
- Bridges Program

  What is the bridges

What is the bridges program and how is it different than the HCV program?

- Speaker Leigh Nelson, Housing Specialist- Someplace Safe Understanding and removing barriers to survivors' safety and supporting long-term housing for victims of Domestic Violence.
- Nspire Inspections & Landlord Information
   New inspection protocols are being required by HUD. See what
   has been streamlined or changed to be prepared for your next
   inspection.
- Landlord Mitigation Program, Housing Trust Fund & Smoke Detectors

Learn about new grants to make repairs and additional funds for damages not covered by security deposits for your HCV housed units.

Q&A

NEW:

## Douglas County HRA to host landlord symposium Sept. 10

The event will be held at Viking Bank.



By Echo Press staff report

ALEXANDRIA — The Douglas County HRA will be hosting its first landlord symposium on Sept. 10 from 8:30 a.m. to noon at Viking Bank, 4277 Dakota St.

The landlord symposium is open to all landlords in Douglas and Pope counties who either accept tenants with rental assistance vouchers (HCV/Section 8, Bridges or Bridges-like) or are interested in learning more about participation in the programs.

The staff will share program updates, new inspection guidelines and new grant programs to help voucher participating landlords make repairs or receive additional funds for unit damages that exceed the security deposits.

To RSVP Contact: housingnav@douglascountyhra.org or call 320-460-8651

# Other considerations....

- Space/Location
  - Reconfirming location/set availability
- Length of time (half day/all day)
- Other presenters
- Food
- Practice run for timing



Host your event!





# Landlord Resources

Resources and assistance to support HUD's community partners



Progra

Home > Programs > Public Housing > HCV Landlord Resources

## **HCV Landlord Resources**

The Housing Choice Voucher (HCV) program, or Section 8, is the federal government's largest tenant-based rental assistance program for low-income families, the elderly, and persons with disabilities. Housing choice vouchers are administered locally by public housing agencies (PHAs) that receive federal funds from HUD, and the HCV landlords are essential partners in providing affordable, decent, safe, and sanitary housing to HCV participants. The following resources provide landlords with an overview of their role in the HCV program and offers PHAs tools to help improve landlord participation.

### **Additional Resources and Contacts**

- PHA Contact Information
- HCV Forms for Landlords
- HUD Landlord Events
- Landlord Participation Research and Studies

### **Landlord Resources**

#### **HCV Basics**

- The PHA's Role in the Housing Choice Voucher Program
- Fair Market Rent: How Much Rent Will I Receive?
- Tenant Obligations
- HCV Lease Up Process Flowchart
- · FYI Landlord Recruitment
- Steps to Become an HCV Landlord | Español
- HCV Fact Sheet for Landlords | Español
- . Myth-busting and Benefits for HCV Landlords | Español

#### Inspections

- HQS Initial Inspection Flowchart | Español
- Biennial HQS Inspection Flowchart | Español
- · Housing Quality Standards: Inspection Requirements



#### **HCV Landlord Video Collection**

Learn more about the HCV program from the perspective of 10 landlords.

# Links

- https://www.hudexchange.info/programs/public-housing/hcv-landlordsymposium-toolkit/
- https://files.hudexchange.info/resources/documents/HCV-Landlord-Symposium-Toolkit-Guide.pdf
- https://www.hudexchange.info/programs/public-housing/hcv-landlordresources/
- fruit cookie pizza recipe