



ASSISTED MULTIFAMILY HOUSING MANAGER In-Person Course Agenda - SAMPLE

Day One

9:00 AM	Chapter 1: Introduction
10:30 AM	Chapter 2: Civil Rights and Nondiscrimination Requirements
11:00 AM	Chapter 3: Eligibility for Assistance & Occupancy
12:30 PM	Lunch (on your own)
1:30 PM	Chapter 4: Waiting List & Tenant Selection
3:00 PM	Chapter 5: Income, Deductions, Allowances, & Rent Calculation
5:30 PM	Day One Adjourns

Day Two

8:00 AM	Chapter 5: Income, Deductions, Allowances, & Rent Calculation (continued)
11:00 PM	Chapter 6: Lease Requirements & Leasing Activities
12:00 PM	Lunch (on your own)
1:00 PM	Chapter 7: Recertifications & Transfers
1:30 PM	Chapter 8: Terminations, Discrepancies & Fraud
2:30 PM	Chapter 9 : EIV
3:30 PM	Q&A with Wrap Up
4:00 Pm	Day Two Adjourns

The certification exam will be ONLINE ONLY and administered directly by Quadel. Quadel will be in contact with course participants with exam details.