

Letter to Marcie Chavez – Waiver Requests due to Covid-19
March 13, 2020
Page 2 of 2

3. Suspension of all scoring for SEMAP 2020.
4. Suspension of obligations and requirements relating to regular HUD submissions, including PIC, VMS and other electronic reporting requirements.

While we will continue to attempt to submit timely reports, the disruption caused by the outbreak could delay submission of reports and we would like relief from the submission due date requirements.

5. Extend deadlines for any and all other submissions, including REAC unaudited financial filings competitive grant applications, grants, or other reports.

Out of an abundance of caution to protect the clients that we serve, we made the decision on Monday of this week to postpone all of HACSB's public events through the end of May. We have also taken steps to inform our clients not to come to our office if they are symptomatic or have been in contact with persons who are ill with fever and cough. Additionally, we have asked staff to stay home if they are ill or have been in contact with persons who are ill. Finally, we are considering having clients mail in annual recertification packets and conducting phone interviews only.

We understand that our waiver requests would not be reasonable under normal circumstances, but we feel the need to do our part to protect our clients and staff during this unusual time of crisis.

Please advise as soon as possible so that we may take action immediately.

Sincerely,

HOUSING AUTHORITY OF THE
CITY OF SANTA BARBARA



ROB FREDERICKS
Executive Director/CEO

cc: Patricia Wheatley, Chair – Housing Authority Board of Commissioners
Skip Szymanski, Deputy Executive Director/Chief Operating Officer
Veronica Loza, Director of Housing Programs